



**MAGIC BIRD FESTIVALS EXHIBITOR ENTRY FORM**

Exhibitor Name(s): \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Web Site: \_\_\_\_\_

AZ Tax Resale ID #: \_\_\_\_\_

City Tax ID or Bus. Lic. # (If Relevant): \_\_\_\_\_

Special Requests:

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**Carefree Christmas Festival Registration**

To register for the Carefree Christmas Festival please check the box below. If you are wanting to register for other events please use the "Event Registration" box below.

I would like to register for the Carefree Christmas Festival

Number of Spaces Desired:

**Event Registration for all other events**

Enter the Date and event name for the events you would like to register for. Do NOT include the Carefree Christmas Festival, if you would like to register for the Carefree Christmas Festival please check the box above in the Carefree Christmas Festival Registration area.

Event Date: \_\_\_\_\_

Event Name / Location: \_\_\_\_\_

Number of Spaces Desired: \_\_\_\_\_

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Event Date: \_\_\_\_\_

Event Name / Location: \_\_\_\_\_

Number of Spaces Desired: \_\_\_\_\_

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Event Date: \_\_\_\_\_

Event Name / Location: \_\_\_\_\_

Number of Spaces Desired: \_\_\_\_\_

Amount of Entry Fee Enclosed: \_\_\_\_\_ (Make Payable to Magic Bird Festivals)

Mail to Magic Bird Festivals, P.O. Box 1803, Cave Creek, AZ 85327 or if sending via internet and payment via Pay Pal, add \$6 processing fee to payment.

Confirmation and instructions will be sent by Magic Bird via e-mail.

**Please Review and sign:**

This contract is non-cancelable by Exhibitor. Exhibitor and-or signer is fully responsible for all charges as outlined herein whether Exhibitor uses the contracted space or not. **There will be no refunds or transfer of payment from one event to another without Magic Bird's approval.** All vendors must have a state of AZ tax privilege (resale) license and any required and relevant city or town business and-or tax licenses, if applicable. All space assignments are the final decision of Magic Bird and Magic Bird reserves the right to change space assignments as they may determine necessary. Magic Bird reserves the right to require the modification of any exhibit including prohibition of the sale of products not approved in advance of an event. All exhibit materials must meet all relevant fire and safety codes. Exhibitors agree to park in designated Exhibitor parking areas only and understand that failure to comply can result in immediate ejection from an event. I, the responsible Exhibitor or representative of same, hereby release and discharge Magic Bird Festivals, LLC, officers, employees, volunteers, venue property owners and their directors and employees, and any sponsoring organizations from any responsibility for their personal and product liability, claims, loss or damage arising out of or in conjunction with my organizations' participation in Magic Bird Festivals, LLC events. Magic Bird Festivals, LLC and all other prior named will not be held in any way responsible by the Exhibitor organization or individuals for the safety and security of their persons and products and materials and equipment, nor for inclement weather and sales results in the process of participation. I agree to abide by all rules and regulations set forth by Magic Bird Festivals, LLC, the governing body and venue property owners written and oral, and understand failure to do so could result in my immediate ejection. I agree to collect and remit required total sales tax on all sales. I understand that Magic Bird Festival events include all categories of vendor products including some select imports and promotions.

- I accept the above terms and agreements.**
- I have read & understand the [Tax License Information \(pg.4\)](#)**
- I have read & understand the [Additional Vendor Information \(pg. 5\)](#)**
- I have read & agree to the [Carefree Christmas Festival Requirements](#) (if applicable)**

### Important Tax License Information

1. How do I obtain an Arizona Tax Priviledge (Resale) License?  
Go to [www.azdor.gov](http://www.azdor.gov)
2. Do I need a City Tax License?
  - a. For Litchfield Park City, Carefree, Cave Creek, Goodyear and Surprise, you need to add those cities or towns to your existing state of Arizona Tax Priviledge (Resale) License for a one time only fee using state of AZ form # ADOR 74-4001.
  - b. Cave Creek also requires a \$50 annual business license. Go to [www.cavecreek.org](http://www.cavecreek.org). Carefree now requires a per event vendor permit for \$50. Go to [www.carefree.org](http://www.carefree.org) or call 480.488.3436
  - c. For Peoria, go to [www.peoriaaz.gov](http://www.peoriaaz.gov)
  - d. For Scottsdale, go to [www.scottsdaleaz.gov](http://www.scottsdaleaz.gov)
3. All sales by vendors are made directly to customers and vendors are responsible for all their own bookkeeping and sales tax collections and payments. Magic Bird Festivals requires that you provide your state and city tax numbers so that we are able to provide lists to the state and cities when requested.
4. The state of Arizona, County of Maricopa and each city or town sets their own sales tax rates subject to change from time to time.
5. While Magic Bird will assist you in keeping up to date on total sales tax for each venue, it is your responsibility as a business owner to know this information. Current sales tax rate totals are as follows: Litchfield Park City = 10.1% | Carefree = 10.3% | Cave Creek = 10.3% | Peoria = 9.1% | Surprise = 9.5% | Goodyear = 9.3%

### Additional Vendor Information

1. All events receive major media advertising. Advertising and directional event signs are placed by Magic Bird Festivals as best allowed by very restrictive city and town codes.
2. Nearby or on site RV parking and camping is allowed at no extra charge at all venues EXCEPT NOT AT WIGWAM RESORT.
3. Wigwam Resort generally offers reduced room rates for participating vendors geared to time of season.
4. At outdoor event locations we highly recommend using a professional and sturdy tent canopy. You MUST have a professional weight system for that canopy and any loss of yours or someone else's product and/or display equipment due to severe weather belongs to you.
5. Set up for most events this season will be early on the first morning of that event weekend, generally around 8am. Come prepared with hand carts, etc. for most expeditious and efficient set up and please, always be COURTEOUS TO YOUR FELLOW VENDORS.
6. Overnight SECURITY is NOT PROVIDED at most event locations, although lock up at merchandise may be available. Call Magic Bird for details at 480.488.2014
7. FOOD CONCESSION VENDORS pay the same rate by size as all other types of vendors. Additional requirements for food concession vendors includes obtaining Maricopa County Environmental Services Health Licenses and providing Magic Bird Festivals with Certificate of Insurance naming Magic Bird Festivals, LLC and the City and their venue location as additional insureds. Minimum GA needs be \$2,000,000.